

OPEN MEETING

REGULAR OPEN MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE*

Thursday, September 12, 2024 – 1:30 P.M. Board Room/Virtual Meeting

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

- 1. Join the Committee meeting via a Zoom link at: <u>https://us06web.zoom.us/j/87439575498</u> or by calling (669) 900-6833; Access Code: 874 3957 5498
- 2. Via email to <u>meeting@vmsinc.org</u> any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.

NOTICE AND AGENDA

This Meeting May Be Recorded

- 1. Call to Order
- 2. Acknowledgement of Media
- 3. Approval of the Agenda
- 4. Approval of Meeting Report for August 8, 2024
- 5. Chair's Remarks
- 6. Department Head Update
- 7. Member Comments (Items not on the agenda)

At this time Members only may address the Committee regarding items not on the agenda and within the jurisdiction of this Committee. The committee reserves the right to limit the total amount of time allotted for the Member Comments to thirty minutes. A member may speak only once during the forum and each speaker is limited to three minutes. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments.

Consent:

- 8. Quarterly Review of Financial Statement
- 9. Recreation Dashboard

Reports: (Receive and File or Provide Recommendations)

10. Recreation Supervisor Introduction

Items for Discussion and Consideration: (Entertain a Motion to)

11. Review of Pool 5 Extended Operating Hour for October 2024

Items for Future Agendas:

- Reservation System Review
- Recreation Policy Review
- Aquadettes Show

Concluding Business:

- Committee Member Comments
- Date of Next Meeting: Thursday, October 10, 2024 at 1:30 p.m.
- Adjournment

*A quorum of the GRF Board or more may also be present at the meeting.

Cush Bhada, Acting Chair Alison Giglio, Staff Officer Telephone: 597-4270

OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, August 8, 2024 – 1:30 p.m. Board Room/Virtual Meeting

MEMBERS PRESENT:	Yvonne Horton, Chair, Joan Milliman, Reza Karimi, Alison Bok, Sue Quam, Sue Stephens, S.K. Park, Ajit Gidwani, Dennis Boudreau, Elsie Addington
MEMBERS ABSENT:	Cush Bhada, Ellen Leonard, Peter Sanborn, all excused
OTHERS PRESENT:	Juanita Skillman, Steve Leonard
STAFF PRESENT:	Alison Giglio, Jennifer Murphy, Tom McCray, Jackie Chioni, Steve Hormuth, Sean Anthony

Call to Order

Chair Horton called the meeting to order at 1:36 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

Chair Horton made a motion to approve the agenda with addition under Recreation Request Forms to become agenda item number 9a. Director Quam seconded.

Motion passed unanimously.

Approval of Committee Report for July 11, 2024

Chair Horton made a motion to approve the report. Director Park seconded.

Motion passed unanimously.

Chair's Remarks

Chair Horton stated "trust gives GRF authority to make decisions regarding all of our amenities. At a recent GRF Finance Committee meeting where golf fees were discussed, knowing it is a sensitive subject, a director stated four to five directors board horses at the Equestrian Center. That statement is a fabrication as no directors, nor any personal friends of directors, have horses boarded at the Equestrian Center. I believe the statement was

Agenda Item #4 Page 1 of 5 strategic and inflammatory. Also, at the GRF meeting, directors wrote a letter in the open forum stating that the community has concerns about the operating expenses at the Equestrian Center. I haven't heard this complaint except for the letter writer. I repeat myself that the GRF board makes all the decisions when it comes to the amenities. Another question that was raised was the new vaulting program. This program is like yoga on horseback and it is age appropriate. A volunteer walks the horse around while the rider sits on the horse and does upper body stretches much like chair yoga. The person that gives the lesson has insurance and pays a stipend to the Equestrian Center. This is all GRF business." Chair Horton stated "this explanation was necessary as there is too much misinformation in the Village. The GRF board and our great staff work diligently to provide activities and entertainment at a reasonable price which is shared cost."

Report of the Recreation and Special Events Director

Ms. Giglio reported the following Recreation Department highlights: Summer Splash Day at pool 2 sold out on July 19 with 67 grandkids in attendance; all Recreation facilities located within Gate 12, including Clubhouse 2, Golf facilities, the 19 Restaurant, pool 2, lawn bowling and pickleball, will be closed Monday, August 12 for slurry coat seal in the parking lot; the process of hiring a new ceramic technician will occur in the near future; the Clubhouse 5 BBQ buffet in July had 182 in attendance; the hearing loop installation at Clubhouse 6 encountered a few issues and should be officially completed by the end of next week; landscape work will be done in the front of Clubhouse 6 over the next few weeks; Library volunteers worked 826 hours to support 2,374 visitors in July with 37 residents signed up for catalogue access and 2,957 items circulated through the desk; the number of residents using Library services was higher this month than any other month since the winter with usage of all items up, except CD books.

Ms. Giglio stated the parking lot will be closed on August 17 at Clubhouse 1 and the Library/History Center due to necessary slurry seal coat; Bocce will be closed for the day and the library is considering closing as well due to limited street parking; on Monday, August 12 there will be some prep work of asphalt slot patches that may impact the parking, but no full closure of the facilities.

Ms. Giglio reported the following Clubhouse 1 renovation update: the beautification of Clubhouse 1 remains on schedule for assumed completion by August 31, 2024. Recreation staff will plan to start transitioning back into the facility on September 3 after Memorial Day with an estimated soft opening of Monday, September 16. The transition plan includes moving furniture out of storage, hanging signs, flyer holders, rebuilding pool tables, completing minor projects that couldn't be achieved during construction (i.e. painting in areas that weren't included in the project scope), contacting clubs and rentals with move back days, transitioning staff from other clubhouses back to Clubhouse 1 as reservations are still at Clubhouse 6 and transitioning lifeguards to pool 1. Staff will strive to open pool 1 and the mini-gym earlier, but all will be contingent upon project items completion.

Agenda Item #4 Page 2 of 5 Ms. Giglio reported the following GRF board meeting update: The Korean American Association's request to donate cups was denied due to logo inclusion which is against the donation policy and would require an exception to be made; the Pickleball Club was approved to use the pickleball courts and parking lots at the Performing Arts Center and Clubhouse 5 for Laguna Woods Foundation's Good Neighbor Program events which are open to all residents. These events are the result of a contest which awarded funding to five recipients to host such events for community building.

Ms. Murphy stated the following: Clubhouse 2 will host a free patio concert on Saturday, August 24 from 4 to 6 p.m.; the free Monday movies, *What Happens Later* on August 19 and *A Haunting in Venice* on August 26, will be held at 2 and 7 p.m. at the Performing Arts Center; Clubhouse 5 will host an Italian buffet on August 26 at 5 p.m.; The Performing Arts Center will host the Bob Newhart Button Down Concert reshowing event on September 5 at 7 p.m.; Grandparents Fun Day will be hosted at Clubhouse 5 on September 7 from 11 a.m. to 2 p.m.; registration starts now at the Community Center Fitness Center for the annual Village Games starting October 7 with the closing ceremony at Clubhouse 5 on October 31; the Performing Arts Center will host Micky Dolenz of the Monkees on October 11 at 7:30 p.m.

Mr. McCray stated the following: the golf course remains very busy; El Toro Water District (ETWD) shut off the reclaimed water used for watering the greens for 48 hours; staff was able to work with ETWD to rectify the issue and the greens will recover from not being watered; the second new golfer orientation was held which was very successful; the Sunday twilight event hosted about 44 attendees; the fitting event hosted today was well received as usual; Garden Center plot rentals are full and staff is monitoring those which are not in compliance; Garden Center 2 volunteers are overseeing projects to beautify the areas that are neglected; the discussion of Garden Center club access to each center is ongoing.

Discussion ensued.

Member Comments (Items Not on the Agenda)

No members were present for Member Comments.

CONSENT

Chair Horton made a motion to approve the consent calendar. No second was recorded.

Motion passed unanimously.

REPORTS

Recreation Committee Request Forms – Members were called to speak regarding use of the multi-purpose room in the Community Center on December 20, 2024 from 5 to 9 p.m. as part of 90th birthday celebration; regarding security of the table tennis room with uninvited non-resident players mostly in evenings and weekends and would like to request a card reader installation for both entries of the table tennis room.

Director Bok made a motion to proceed to GRF board with resident plan to use MPR for birthday celebration in conjunction with the Table Tennis Club for table tennis access and to work with staff regarding suitable financial arrangements. Director Milliman seconded.

Motion passed 6-1. Director Park abstained.

Director Milliman made a motion to approve the recommendation of Resident offer to establish cared readers at the exit and entrance of the table tennis room. Director Bok seconded.

Motion passed unanimously.

Staff was directed to create a staff report regarding the installation of card readers at both entries of the table tennis room in the Community Center and present to CAC in September.

Recreation Supervisor Introduction– Sean Anthony, head golf professional, introduced himself while stating his past experience and celebrating five years of being a staff member at Golf Operations.

ITEMS FOR DISCUSSION AND CONSIDERATION

Golf Fee Recommendation – Mr. Hormuth presented golf fee options and recommendations.

Director Park made a motion to recommend option B revised. Director Milliman seconded.

Discussion ensued.

Motion passed 6-1. Director Stephens opposed.

Pickleball Facility Request – Jeanne Costello presented the Pickleball Club request for a feasibility study for a dedicated pickleball facility.

Director Quam made a motion to recommend that the Board of Directors approve a supplemental appropriation from the Facilities Reserve Fund in the amount of \$45,000 for a Pickleball Feasibility Study to develop and review options for building a new pickleball facility and to report back to CAC for action. Director Park seconded.

Report of GRF Community Activities Committee Regular Meeting August 8, 2024 Page 5

Discussion ensued.

Motion passed 6-1. Director Stephens opposed.

ITEMS FOR FUTURE AGENDAS

Reservation System Review – Staff was directed to keep this item under Items for Future Agendas.

Recreation Policy Review – Staff was directed to keep this item under Items for Future Agendas.

Aquadettes Show – Staff was directed to keep this item under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Director Park requested the pickleball court lights be turned off when play is completed. Director Milliman stated good meeting and a lot to think about.

Director Quam inquired as to the addition of a future agenda item regarding clubs having signs in the PAC and would like a system, maybe use of existing marquees, to inform community of club information. Director Milliman inquired as to putting a message board on all marquee devices. Ms. Murphy stated the marquees are used for GRF Recreation activities/classes and staff can inquire with Village TV about adding the message board; she stated all free avenues for clubs to inform community of activities, including flyers, poster at the Performing Arts Center or Clubhouse 5 if event at said facility, website calendar, club website, Village TV, the Globe newspaper.

Director Stephens stated the pickleball facility feasibility study should include a rough cost estimate of each option and staff is to confirm if corporate member approval is necessary.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held both in the board room and virtually via the Zoom platform at 1:30 p.m. on Thursday, September 12, 2024.

Adjournment

There being no further business, the Chair adjourned the meeting at 4:01 p.m.

____Yvonne Horton_____

Yvonne Horton, Chair

Agenda Item #4 Page 5 of 5 Golden Rain Foundation of Laguna Woods Recreation Services Summary of Operations 7/31/2024

		Admin	Aquatics/Fitness	Bar Services	Clubhouses	Equestrian	Garden Centers	Golf	PAC	YTD ACTUAL	YTD BUDGET	VAR\$ B/(W)	VAR% B/(W)
	Non-asse ssment revenues.												
-	Golf green fees	\$0	\$0	\$0	\$0	\$0	\$0	\$1,016,930	\$0	\$1,016,930	\$1,058,512	(\$41,582)	(4%)
2	Golf operations	0	0	0	0	0	0	205,715	0	205,715	221,592	(15,877)	(%)
e	Merchandise sales	0	117	35,098	0	0	0	161,133	0	196,348	222,929	(26,581)	(12%)
4	Clubhouse rentals and event fees	1,796	0	0	168,508	0	0	6,559	392,622	569,484	385,766	183,718	48%
5	Rentals	0	0	0	54	0	42,043	36,750	0	78,847	80,731	(1,885)	(2%)
9	Broadband services	0	0	0	0	0	0	0	0	0	5,250	(5, 250)	(100%)
7	Miscellaneous	53,622	87,777	984	72,769	125,055	0	193	68,656	409,056	306, 398	102,658	34%
8	Total non-assessment revenue	55,418	87,894	36,082	241,331	125,055	42,043	1,427,280	461,278	2,476,380	2,281,178	195,202	%6
	Expenses:												
6	Employee compensation and related	361,572	358,837	12,821	787,816	289,325	53,869	1,368,535	344,200	3,576,975	3,366,395	(210,580)	(6%)
10	Materials and supplies	13.210	66.370	411	41.917	135.073	4.879	136.204	10.392	408,455	482.247	73.792	15%
£	Cost of goods sold	0	0	15.360	0	0	0	114,815	0	130,175	134.162	3.987	3%
12	Community Events	194	2.723	0	58.862	561	0	1,303	172,127	235,770	220,833	(14,937)	(2%)
13	Utilities and telephone	1,020	138,608	0	393,785	22,112	55,423	330,594	72,381	1,013,922	901,179	(112,743)	(13%)
14	Equipment rental	0	24,319	0	0	0	0	39,155	0	63,474	83,636	20,162	24%
15	Outside services	35,117	351,108	83	23,101	21,320	25,470	146,122	21,654	623,975	567,293	(56,682)	(10%)
16	Repairs and maintenance	0	4,706	0	5,818	1,403	0	2,349	10,964	25,240	54,377	29,137	54%
17	Other Operating Expense	25,841	4,656	100	14,244	1,746	3,520	13,282	2,335	65,725	53,905	(11,820)	(22%)
18	Income, property and sales tax	43	8	2,525	212	28	102	12,392	25	15,335	17,042	1,707	10%
19	Cost Allocations	(64,258)	55,789	2,294	294,352	31,718	12,030	67,700	51,219	450,844	527,586	76,742	15%
20	(Gain)/loss on sale or trade	0	0	0	0	2,200	0	1,417	0	3,617	0	(3,617)	%0
21	Total expenses	372,739	1,007,123	33,594	1,620,107	505,486	155,293	2,233,867	685,296	6,613,505	6,408,655	(204,851)	(3%)
22	Excess of revenues over expenses	(\$317,322)	(\$919,229)	\$2,487	(\$1,378,775)	(\$380,431)	(\$113,251)	(\$806,587)	(\$224,018)	(\$4,137,126)	(\$4,127,477)	(\$9,649)	<mark>%0</mark>

Favorable/(Unfavorable) Variances:

-Line 4 \$184K Clubhouse Rentals & Event Fees: Favorable due to more event fee and room rental revenue at the Performing Arts Center (PAC) for GRF sponsored events such as such as ABBA FAB, Neil Diamond, and Huey Lewis tribute bands. -Line 7 \$103K Miscellaneous Revenue: Favorable due to more clubhouse labor fees in the PAC, as clubs put on more events than anticipated that require staff time to -Line 9 (\$211K) Employee Compensation & Related: Unfavorable primarily due to less vacancies in the PAC and Clubhouse 1 than were anticipated at the time the setup and take down. In addition, Class Fee revenue for personal training and group classes is higher than anticipated at the Fitness Center.

-Line 10 \$74K Materials & Supplies: Favorable due to less materials needed than budgeted year to date for golf supplies, such as herbicide and insecticide, savings in budget was created. While Clubhouse 1 is closed, reservations are moved to other clubhouses and staff is disbursed to assist. Recreation has been successful in filling open positions as events and operating hours return to pre-pandemic service levels. The 2025 Budget has been adjusted to reflect this.

coffee/kitchen supplies at Clubhouse 1 due to closure, and supplies such as pool umbrellas and banquet tables not yet needed in aquatics and the PAC. -Line 13 (\$113K) Utilities and Telephone: Unfavorable as electricity and natural gas rates increased in current year which affected all areas.

-Line 19 \$77K Cost Allocations: Overall, GRF has a favorable variance and as other departments have lower expenses than anticipated; less costs are passed on to the Recreation work centers which results in a favorable variance in allocated costs.



September 2024 Laguna Woods Village Recreation Dashboard

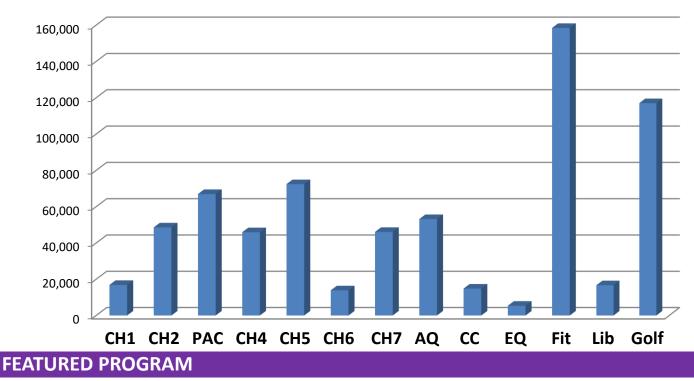
UPCOMING EVENTS

- Sep 16: Monday Movie, The Boys in the Boat, PAC, 2 and 7 p.m.
- Sep 23: Monthly Dinner, Clubhouse 5, 5 p.m.
- **Oct 5:** A Taste of Country, Equestrian Center, 4 p.m.
- Oct 11: Mickey Dolenz, PAC, 7:30 p.m.
- Oct 21: Monday Movie, Ghostbusters: Frozen Empire, PAC, 2 and 7 p.m.
- Oct 26: Village Bazaar, Clubhouse 5, 10 a.m.
- Oct 28: Monthly Dinner, Clubhouse 5, 5 p.m.
- Arts & Crafts Bonanza, Clubhouse 4, 9 a.m. Nov 2:
- Arts & Crafts Bonanza, Clubhouse 4 10 a.m. Nov 3:
- Nov 11: Veterans Day, Clubhouse 2, 11 a.m.
- Nov 18: Monday Movie, The Long Game, PAC, 2 and 7 p.m.
- Nov 28: Thanksgiving Buffet, Clubhouse 2 and Clubhouse 5, 1 p.m.



Mickey Dolenz, voice and drummer of the Monkees, is coming Friday, October 11 to the Performing Arts Center at 7:30 p.m. The show will be an evening of songs and stories to take you down memory lane.

Facility Usage (2024 YTD)



The Equestrian Center will bring you a Taste of Country on Saturday, October 5 at 4 p.m. hosting live music, food trucks, complimentary GRF bar and activities reminiscent of Agenda Item #9 country days past. The event and activities are free; food is for purchase. Page 1 of 1

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STAFF REPORT

DATE: September 12, 2024FOR: Community Activities CommitteeSUBJECT: Operating Hours Adjustment: Pool 5 Additional Hour for October

RECOMMENDATION

Review and recommend extending Pool 5 operating hours from 6 p.m. to 7 p.m. in October.

BACKGROUND

On January 4, 2022, the Golden Rain Foundation of Laguna Woods (GRF) Board of Directors approved resolution 90-22-04 (attachment 1) for Pool Operating Hours and Lifeguard Services Modification to modify pool operating hours and lifeguard services to enhance pool operating efficiencies. Per the resolution, Pool 5 operating hours October through May are 6 a.m. to 6 p.m.

At the request of several residents, on October 3, 2023, the GRF board approved resolution 90-23-57 (attachment 2) allowing the extension of Pool 5 hours to 7 p.m. for the month of October 2023 only. Staff was directed to reevaluate the request in 2024.

DISCUSSION

Reasons cited for the request to extend Pool 5 hours include: convenient access to their homes; will accommodate full-time work schedules; protect their skin from the high intensity sun; lap lanes are available at Pool 5; October still has ample daylight until 7 p.m.; and it will provide another option to avoid overcrowding conditions at Pool 4.

In October 2023, pool 5 attendance from 6 to 7 p.m. averaged six people per day for a total of 175. Pool 4 is open until 9 p.m. and attendance during the 6 to 7 p.m. hour was approximately 12 people in 2023.

The extension of pool hours would require a contract amendment with contracted lifeguard services.

The original resident request was for an additional hour at Pool 5 from October to May (the summer schedule is Memorial Day through September).

FINANCIAL ANALYSIS

The estimated cost increase to extend pool hours by one hour, daily, during the month of October only (open until 7 p.m. instead of 6 p.m.) is approximately \$1,000 (expected to increase to \$1,100 in 2025).

The estimated cost to extend pool hours by one hour, daily, from October through May is approximately \$8,000. This takes into consideration the estimated six to eight weeks the pool will be closed for annual maintenance.

The Recreation Services Department will manage the existing budget to accommodate the additional funding request to extend by one hour in October, but the existing budget will not accommodate an additional hour from October through May.

Prepared By:	Alison Giglio, Recreation and Special Events Director
Reviewed By:	Catherine Laster, Services Manager Steve Hormuth, Finacial Services Director

ATTACHMENT(S)

ATT1: Resolution 90-22-04 Pool Operating Hours and Lifeguard Services Modification

ATT2: Resolution 90-23-57 Resident Request for Extension of Pool 5 October Operating Hours

Attachment 1

RESOLUTION 90-22-04 Pool Operating Hours and Lifeguard Services Modification

WHEREAS, staff was directed to propose modifications to pool operating hours and lifeguard services to enhance pool operating efficiencies. CAC recommended the following proposed pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of \$117,230\$37,230, subject to affirmation by the Finance Committee and board approval:

Pool #	Winter Hours	Summer Hours
Pool 1	8 a.m. to 5 p.m.	7 a.m. to 7 p.m.
Pool 2	7 a.m. to 6 p.m. No Lifeguard	7 a.m. to 6 p.m. No Lifeguard
Pool 4	8 a.m. to 9 p.m.	7 a.m. to 10 p.m.
Pool 5	6 a.m. to 6 p.m.	6 a.m. to 9 p.m.
Pool 6	closed	12 p.m. to 6 p.m. (summer

Proposed Pool Operating Hours and Lifeguard Services Mod

WHEREAS, on December 9, 2021 the Community Activities Committee (CAC) recommended the proposed pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of \$117,230\$37,230; and

WHEREAS, at the December 15, 2021 Finance Committee meeting, the

only)

committee affirmed the CAC recommendation of the proposed pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of \$117,230\$37,230.

NOW THEREFORE BE IT RESOLVED, January 4, 2022, that the Board of Directors of this Corporation hereby adopts recommended pool operating hours and lifeguard services modification resulting in the estimated annual cost savings of \$117,230\$37,230; and

RESOLVED FURTHER that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Attachment 2

RESOLUTION 90-23-57

Resident Request for Extension of Pool 5 October Operating Hours

WHEREAS, on January 4, 2022, the Golden Rain Foundation of Laguna Woods (GRF) Board of Directors approved resolution 90-22-04 for Pool Operating Hours and Lifeguard Services Modification to modify pool operating hours and lifeguard services to enhance pool operating efficiencies; and

WHEREAS, per resolution 90-22-04, Pool 5 operating hours in October are 6 a.m. to 6 p.m.; and

WHEREAS, several residents requested that GRF extend the hours at pool 5 daily until 7 p.m. during the month of October; and

WHEREAS, due to the timing of the requests, there is not adequate time for formal review by the Community Activities Committee and Finance Committee; and

WHEREAS, this request is for the 2023 schedule only; and

WHEREAS, on September 14, 2023, the Community Activities Committee reviewed the resident request and recommends Board approval of resident request to extend Pool 5 operating hours in October 2023 from 6 p.m. to 7 p.m.;

NOW THEREFORE BE IT RESOLVED, September 5, 2023, that the Board of Directors of this Corporation hereby adopts the extension of Pool 5 operating hours in October 2023 from 6 p.m. to 7 p.m.; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.